

WPPI Expo 2019
February 27 - March 1, 2019

To receive up to a 30% discount on services, ORDER ON-LINE AT www.mandalaybayexhibitorservices.com, it is secure, easy and provides immediate receipts! Or fax orders to 702.669.4575.

Exhibiting Company Name:			BOOTH #:	
Street Address:	City:	State:	Postal Code:	
Phone #:	EXT:	Fax #:		
Print Name:	Signature:			
Contact's E-mail:	On-site Contact/Cell #:			

MGMRI retains the exclusive rights for all food and beverage services therein. It is not permissible to bring or sell any food or beverage on the premises. Use of outside catering services is prohibited. Failure to comply with this policy will result in a corkage charge, service fee, and any other damages to which MGMRI may be entitled.

Exhibitors Sampling product: If you will be sampling your product that is manufactured, produced or distributed by your company, email exhibitorservices@mandalaybay.com to request a Sample Authorization form.

TABLES & ELECTRICAL REQUIREMENTS: The facility does not provide tables or electricity in your exhibit space. Tables and electricity must be ordered through the appropriate contractor.

Food is served on disposable ware: It is your responsibility to dispose of these items into the trash receptacle when you are done. Coffee Urns or other banquet items that are not disposable will be removed from your booth based on a 3 hour serving time by facility personnel. If you wish to have the items removed from your booth before that time, please indicate as such with your order.

No refresh services are available on the show floor for food and beverage: If you need service to be replenished throughout the show, please schedule deliveries accordingly on your advanced order. If you need to reorder on-site, you will have to visit the service desk.

Periodic Porter Service required: Exhibitors ordering food and beverage are required to order Periodic Porter Service. Refer to the Cleaning order form.

Complete a separate order form for each day of service.

All items served in quantities of 12 except where noted and includes serving utensils and condiments where necessary

DESCRIPTION	Delivery Date & Time	PRICE	X	QTY	=	TOTAL
Freshly Brewed Coffee - per gallon *Circle Regular or Decaffeinated		\$120.00	X		=	
Assorted Domestic & Herbal Teas - per gallon		\$120.00	X		=	
Iced Tea with Lemon - per gallon		\$120.00	X		=	
House Infused Water - per gallon *Circle Lemon, Lime, Orange or Cucumber		\$85.00	X		=	
Sodas - Assortment of Pepsi, Diet Pepsi, Sierra Mist		\$86.00	X		=	
Assorted Fruit Juices - 10 ounce bottles		\$94.00	X		=	
Bottled Spring Water - 16oz Bottles		\$86.00	X		=	
Ice - 5 pound bucket		\$7.00	X		=	
Domestic Beer - 12oz bottles *circle one Budweiser or Bud Lite		\$124.00	X		=	
Imported Beer - 12 oz bottles *circle one Corona or Heineken		\$140.00	X		=	
Cellar Master Wine - per bottle *circle one White Red or Sparkling		\$60.00	X		=	
Bartender - required for Alcohol orders - 4 hour service		\$292.00	X		=	
Water Cooler Rental, Includes (1) Five gallon water bottle & cups - (Cold only) <small>Electricity required one (1) 120 volt 5 amp outlet- order with electrical order form.</small>		\$250.00	X		=	
Additional Five Gallon Water Bottle		\$100.00	X		=	
Additional 50 cups for Water cooler		\$13.00	X		=	

Order Comments:



For questions or assistance, email us at exhibitorservices@mandalaybay.com or call us toll free: 855.408.1349

Subtotal

8.25% Tax & 23% Service Fee

TOTAL

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS. For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for services, MGMRI agrees to charge the Third Party Agent. The Exhibitor & their designated agent must both complete the "Third Party Agent Form". All balances due must be settled prior to delivery of services. Please review all Orders and invoices prior to leaving show site. By providing this fax number and/or email address and signing this form, Exhibitor gives permission to Trade Show Organizer and MGMRI to fax Exhibitor at this fax number or to email at this email address. Cancellation Policy: Written cancellation of orders and services must be received by MGMRI seventy two (72) hours prior to scheduled delivery time to receive a refund. Any orders cancelled with less than seventy-two (72) hours notice are non-refundable. All on-site orders are subject to 100% cancellation fee. WATER COOLER RENTAL: Exhibitors are responsible for the return of each Water Cooler and empty bottles. There will be a \$150.00 charge for each unit not returned. There is no refund for unused bottles or sleeves of cups.

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Assorted Breakfast Pastries		\$82.00	X		=	
Bagels with Cream Cheese		\$82.00	X		=	
Yogurt - Individual, Low-Fat Assorted Fruit		\$94.00	X		=	
Bowl of Assorted Whole Fresh Fruit		\$83.00	X		=	
Sliced Seasonal Fruit Tray		\$156.00	X		=	
Tortilla Chips		\$86.00	X		=	
Snack Mix		\$86.00	X		=	
Premium Chips - assorted individual bags		\$86.00	X		=	
Pretzels - individual bags		\$86.00	X		=	
Giant Cookie Tray - assorted		\$82.00	X		=	
Asst'd Candy Bars (Snickers, Kit Kat, Nestle Crunch)		\$86.00	X		=	
Chocolate Brownies with Nuts Tray		\$82.00	X		=	
Deli Sandwiches - assorted		\$132.00	X		=	
Tea Sandwiches - assorted	<small>no substitutions on sandwiches</small>	\$104.00	X		=	
Mini Chicken Croissant Sandwiches		\$104.00	X		=	
Mini Tuna Salad Croissant Sandwiches		\$104.00	X		=	
Field Green Salad		\$172.00	X		=	
Caesar Salad		\$172.00	X		=	
Chicken Caesar Salad		\$328.00	X		=	

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